

CONSTRUCTION PERMIT APPLICATION

Many projects, if not exempt, will require at least the first page of this application filled out. If your project requires plans, fill out the following pages, attach a clear drawing and mail to OCF or deliver to the Construction Desk for plan review.

OCF booth number:		Date of Application:	
Booth Representative	Name	phone number	Email
Start Date	Completion Date	Expected timing of construction	
Description and purpose of proposed construction: Add pages if needed.			
Person who prepared plans	Name	Email	Telephone number
Boothholder	Name	Email	Telephone number

Please answer the following questions. If you must answer "Yes" to one or more questions, then you may need to submit detailed plans for Construction Review.

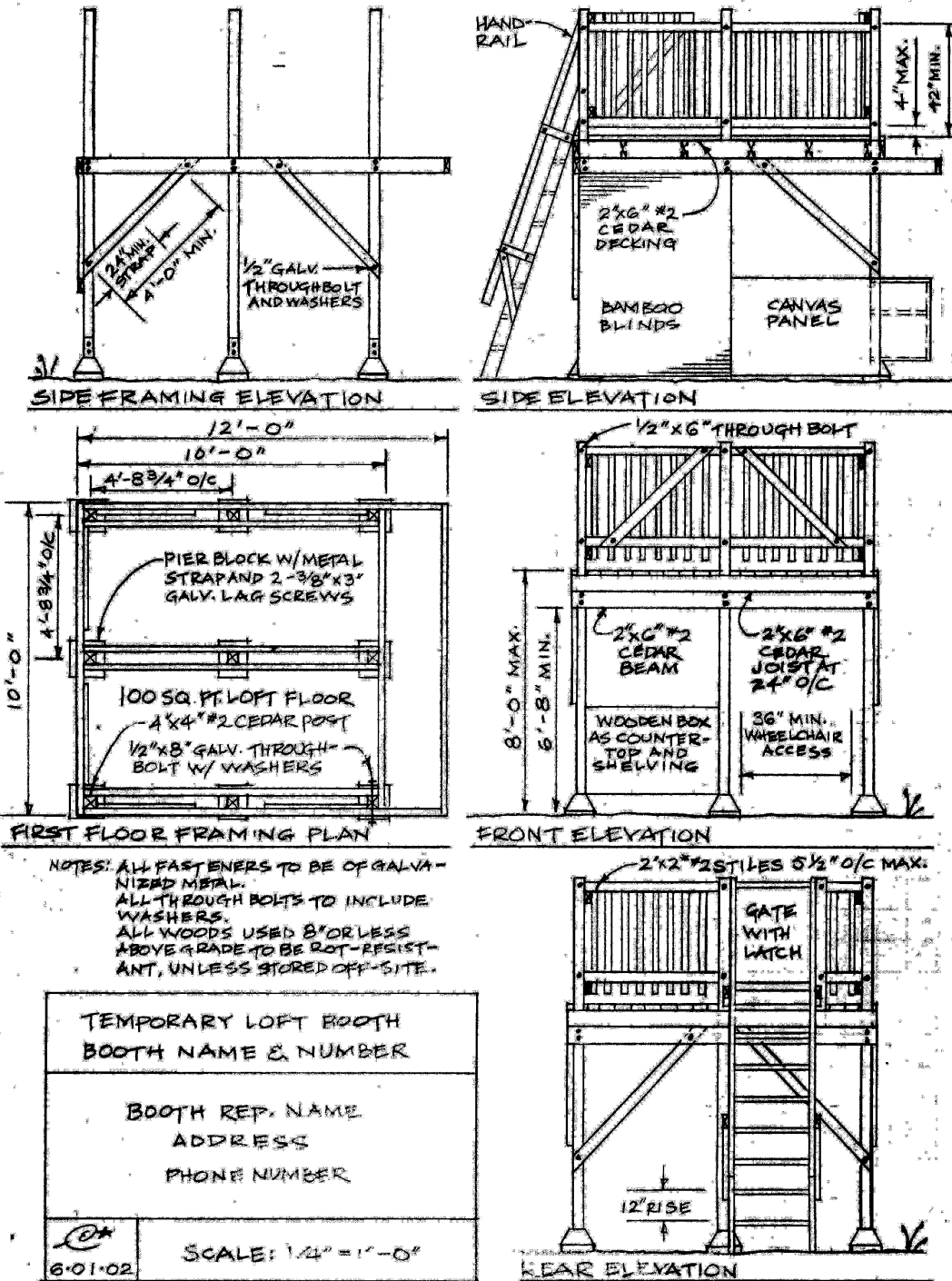
Is this application submitted in response to a "Red Tag" or condemnation?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Is construction located within 50' of Long Tom River or Indian Creek?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Is this Application related to significant new construction?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Is this Application related to structural repairs to an existing booth?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Submit Completed Application, Checklist and Drawings to:

**Oregon Country Fair
 Construction Plans
 442 Lawrence Street
 Eugene Oregon 97401**

Received By:	Date:
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Plan Drawings (Use as many pages as needed)



Plans Checklist for New Booths or Major Rebuild

Required Information

Almost all construction permit issuing agencies require a detailed series of drawings and list of specifications. A construction permit application would normally include a plot plan (location), foundation plan, framing plan, elevation (drawings of all sides), floor plans and many detail drawings. For the Oregon Country Fair, because booth structures are temporary, the requirements are far less stringent, but your plans **MUST** be readable. A checklist for plans follows:

- Name, address and telephone number of person who prepared plans
- OCF address by booth number with Booth Representative's name and phone number
- Approximate scale on all drawings in case any critical dimensions are omitted
- Size and height of all floors and temporary rain cover supports
- If repairing an existing booth, indicate additions or cover replacements by using different shading or colors for existing and new materials
- Floor plans and elevations that show at least 2 sides of the structure and indicate dimensions of structural components.
- If structural posts are set in ground, indicate the depth of holes, type of post material, and backfill material (dirt is now the preferred material)

Additional details that must be included in drawings or notes are:

1. Pier blocks and attachment method to posts (if applicable)
2. Diagonal bracing location, length and manner of attachment
3. Method of attachment of beams or header joists to posts
4. Joist size, spacing and method of attaching
5. Decking (floor) material and thickness
6. Safety rail construction and manner of attachment to resist outthrusts
7. Ladder location, attachment and relationship to loft
8. Closure (gate) mechanism or method at the ladder access opening in loft
9. Framing Plans **MUST** show:
 - Sizes, materials, connections and construction methods
 - Size, direction, and spacing of all floor framing members
 - Size, direction, and spacing of all beams, headers, and posts

Submitted by: _____ Date: _____